

HOME HEALTH AIDE TRAINEE

JOB TITLE: Home Health Aide Trainee

GRADE: 6

JOB CODE: 2301

DATE: 11/8/95

DISTINGUISHING CHARACTERISTICS OF THE CLASS: The position has been established to provide an entry level for an individual to participate in an approved home health training program. Successful completion of the training program will qualify an individual for a higher level classification(s) to provide health and health related services under various federal and state programs in the home setting. These health and health related services include personal care, assisting in ambulation and exercise, household services essential to health care at home, and appropriate record keeping.

SUPERVISION RECEIVED: Close supervision of simple, routine duties to ensure completion; or tasks are so highly routine that they may simply require following standardized instructions without continuous direct supervisory observation.

SUPERVISION EXERCISED: None

JOB SPECIFICATIONS:

Knowledge and Abilities:

Ability to read and write.

Ability to adequately follow directions.

Interest in and ability to communicate with patients.

Cooperativeness, reliability, emotional and mental maturity.

Minimum Education, Training, and Experience Requirements: High school graduate or general education diploma(GED). Appropriate health related experience (aide in nursing home, hospital, home health agency) may substitute for the education requirements on a year-for-year basis for a maximum of four (4) years.

The intent of this job description is to provide a representative summary of duties and responsibilities that will be required of positions given this title and shall not be construed as a declaration of the specific duties and responsibilities of any particular position. Employees may be requested to perform job-related tasks other than those specifically presented in this description.